

Civil Service Commission - Central Office  
 OFAM-Procurement Management Division  
 Received By: Amyr  
 Date: 4/21/22 Time: 10:36AM

Certified that the above request is included in the  
 Annual Procurement Plan (APP) & with complete  
 supporting document *[Signature]*

Appendix 60

### PURCHASE REQUEST

Entity Name: **CIVIL SERVICE COMMISSION** Fund Cluster: **CPAG P4 GT-MODE**

Office/Section : <b>OFAM - BGMD</b>		PR No.: <b>2022-04-0287</b>			Date: <b>APRIL 21, 2022</b>	
		Responsibility Center Code : <b>OFAM</b>				
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
	Unit	Supply, Delivery and Installation of Aluminum Screen Window Panel, Analok Finish	28.00	2,535.00	70,980.00	
		Specification: Aluminum Screen Mesh Brown, Screen Corner Bracket Plastic Guide, Screen Roller, Black Handle, 798 Series Profile				
		xxx				
					70,980.00	
Purpose: <u>Proposed Installation of Aluminum screen window panel at the Executive Offices</u> <u>2nd Floor of the CSC Main Building</u>						
Requested by:		Approved by:				
Signature : <i>[Signature]</i>		Signature : <i>[Signature]</i>				
Printed Name : <b>EREN A. CAPANAN</b>		Printed Name : <b>MARIA VICTORIA M. SALAZAR</b>				
Designation : <b>Engineer V, BGMD</b>		Designation : <b>Acting Director IV - OFAM</b>				

Noted by:

*[Signature]*  
**MARIA VICTORIA M. SALAZAR**  
 Acting Director IV

Received  
 Jean  
 4:19 pm  
 1:15 pm